MINUTES OF THE 22nd BOARD OF GOVERNANCE MEETING

The 22nd Board of Governance meeting of Francis Xavier Engineering College (Autonomous) was conducted on 18.8.2021 @ 11 a.m through Zoom.

Zoom ID: 98123788108

Members of Governing Council

S. No	Name	Designation	Position in BOG
01	Dr. S. Cletus Babu	Chairman SCAD Group of INSTITUTIONS	Chairperson
02	Dr. J.X.Amali Cletus	Vice Chairperson SCAD Group of Institutions	Member / Nominee of Trust
03	Mr.C.Arun Babu	Managing Director SCAD Group of Institutions	Member/ Nominee of Trust
04	Mrs.Menendez	Executive Director SCAD Group of Institutions	Member
05	Dr.Yudhvir Singh	Professor & Dean Department of Computer Science University Institute of Engineering & Technology Haryana	UGC Nominee
06	Dr.P.Vimala	Professor Mathematics CEG Campus Anna University Chennai	Anna University Nominee
07	Dr.P.Latha	Principal Govt. College of Engineering Tirunelveli	DOTE Nominee
08	Mr.Sanjay Guna Singh	Managing Director M/s Bell pins	Industrialist
09	Dr.Joseph Albert	Vice Principal (Rtd) St.Xavier's College Tirunelveli	Educationist

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ENGINEERING COLLEGE
AN AUTONOMOUS INSTITUTION

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10	Dr.K.Jeyakumar	Principal SCAD College of Engineering and Technology & General Manager (D) SCAD Group of Institutions	Member / Educationist
11	Dr.V.Velmurugan	Principal Francis Xavier Engineering College	Ex-Officio Member
12	Dr.L.R.Priya	Prof. Department of ECE & Professor Academics, Francis Xavier Engineering College	Member
13	Mr.David Ayling.J	Assistant Professor, Department of English Francis Xavier Engineering College	Faculty Member Representing College
14	Mrs.M.Navaneetha Velammal	Associate Professor, Department of ECE Francis Xavier Engineering College	Faculty Member Representing College
15	Dr.A.Gnanansaravanan	Prof. Department of EEE & Professor, Placement Francis Xavier Engineering College	Special Invitee
16.	Dr.S.Balaji	Prof. Department of CSE & Professor, TSD Francis Xavier Engineering College	Special Invitee
17.	Mr.S.Krishnakumar	AGM, SCAD Group /Director , Francis Xavier Engineering College	Special Invitee
18	Dr.G.Rajakumar	Prof. Department of ECE & COE, Francis Xavier Engineering College	Special Invitee
19.	Dr. M. Caroline Viola Stella Mary	Prof. Department of ECE & Professor ERP, Francis Xavier Engineering College	Special Invitee
20	Mr.J.Zahariya Gabriel	Asso. Prof. Department of CSE & Professor Admission, Francis Xavier Engineering College	Special Invitee

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21	Dr.Lourdes Poobala Rayen	Prof. Department of MBA & Professor, EDC Francis Xavier Engineering College Professor	Special Invitee
22	Mr.G.Prince Devaraj	Asso.Prof. & Head Department of IT & Professor, Marketing Francis Xavier Engineering College	Special Invitee
23	Dr.G.Aravind Swaminathan	Prof. Department of CSE Francis Xavier Engineering College	Special Invitee
24	Mrs. J. Friska	HOD/ Department of ECE Francis Xavier Engineering College	Special Invitee
25	Mrs.D. Annie Rose Nirmala	HOD/ MBA Francis Xavier Engineering College	Special Invitee

Agenda:

Item 21.22.1: Previous Board of Governance Meeting Minutes - Action Taken and Institutional Report

Item 21.22.2: 5th Academic Council Meeting Minutes

Item 21.22.3: Examination Process - Result Discussion

Item 21.22.4: Budget Proposal for New Establishments & Academic Audit Report

Item 21.22.7: Any other matters

The meeting started with a prayer by Dr. Aravind Swaminathan, HOD. Department of Computer Science and Engineering.

The meeting was declared open by the **Chairperson of the Board of Governance Meeting, Dr. S. Cletus Babu, Chairman, SCAD Group of Institutions**. The welcome address was given by Prof. Annie Rose Nirmala, HOD, Department of Master of Business Administration.

Chairman of the Board of Governance Meeting, Dr. S. Cletus Babu, Chairman, SCAD Group of Institutions gave an introductory note on the 22nd Board of Governance Meeting and offered his wishes for a fruitful discussion.

Item 21.22.1: Previous Board of Governance Meeting Minutes - Action Taken and Institutional Report

Dr. V. Velmurugan, Principal, FXEC, presented the 21st Board of Governance Minutes and the action taken.

(i) **Starting of Two New UG Programmes**: (i) Artificial Intelligence and Data Science & (ii) Computer Science and Business Systems are started from 2021-2022 onwards.

(ii) **Starting of Two New PG Programmes:** With regard to the starting of PG Programmes, as only TWO NEW programmes are allowed to be started in an academic year, application for (i) M.E Structural Engineering (ii)) M.E Construction Engineering will be processed in 2021-2022 so as to begin the programmes in 2022-2023.

(iii)　　**Research Center for Mechanical Engineering:** As per the norms the standing experience of PG should be 5 years. The application will be processed when the criteria is met.

(iv)　　**Submission of SSR to NAAC:** The preparation of SSR is in Process and it will be submitted in the month of June 2022.

(v) **Submission of SAR to NBA:** The work is in process, it will be uploaded in the month of December 2021.

(vi)　　**Addition TWO add-on courses:** Add-on courses are added in the curriculum by every Department as Value added Courses.

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(vii) **Skill Academy:** Skill training for the Students has been initiated right from the First year, however, the skill Academy will be started at the earliest.

(viii) **Academic Audit:**Committee Formulated for execution

Further, the principal Presented the Institutional Report for the Academic Year 2020-2021.

Item 21.22.2: 5th Academic Council Meeting Minutes

Dr. L R Priya, Professor Academics presented the minutes of the 5th Academic Council as follows:

(1) Formation of Regulation 2021 and the Amendments made in Regulation 2019.
(2) Introduction of Honour/Minors Degree was presented.
(3) Introduction of Practical Cum Theory Courses, was presented.
(4) Project work in two phases as stipulated in Regulation and curriculum 2021 was presented.
(5) The increase in credits for EEC Courses was presented.

Item 21.22.3: Examination Process - Result Discussion:

Dr. G. Rajakumar presented the Examination Process and the implementation of Proctored software for the conduct of the Examinations.

Item 21.22.4: Budget Proposal for New Establishments & Academic Audit Report:

Dr. L R Priya presented the Budget Proposal for the TWO New programmes and the Academic Audit Report.

The Council appreciated the following achievements:
❖ Introduction of TWO NEW courses on emerging trends.
❖ 20 members of the Staff Completing Doctoral Degree.
❖ Conduct of 260+ Webinars.
❖ 1.14 Crore projects.
❖ Conduct of AICTE Sponsored Conferences and Seminars.

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❖ 26 Patent Publication
❖ Starting of Journal for FX
❖ 110 Students getting CISCO Certifications
❖ Placements and 113 Company visits to the campus for Recruitment drives.
❖ Innovation and Startup Initiatives.
❖ Mentoring other institutions under Margdarshan Scheme.
❖ Conduct of Examinations through on-line proctored mode
❖ Support to the District Administration in creating apps.

Points of Discussion:

The following are the suggestions given by the Council

1) SSR for NAAC shall be submitted in July 2020 with the 2021-2022 Updated Documents.

2) Results should be passed within 15 days from the completion of Examinations.

3) More importance should be given to add more practical cum theory courses in order to help the students get practical exposure.

4) Mentoring should be done at a different level to help students get accustomed to the New Normal.

5) Academic & Administrative Audit should be done by a 3 member committee once in every year.
    a) AAA includes Verification as well as given input in form of suggestions at the end of the Audit'
    b) The following 10 items need to be included in the Audit.
        i) Is Curriculum under Autonomy meets Global Competence and Skill?
        ii) Is Curriculum designed relevant to the Vision and Mission of the Institution?
        iii) Does the Curriculum support employability enhancement?

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iv)   Is Value Based Education imparted at various levels of study?

v)   Does the Curriculum framed give an opportunity to have enhanced Industry-Institute Interaction?

vi)   Are options provided for the students to choose a course from a wide range of of courses offered/

vii)   Is CBCS adhered to?

viii)   Does the Department maintain Curriculum Bank?

ix)   Does the curriculum support offering interdisciplinary programmes?

x)   Does the system support getting feedback from the stakeholders?

6) NEP should be implemented.
7) Every laboratory must be empowered with emerging tools.
8) The Teaching-learning process should be enhanced with advanced tools and modules.

The formal meeting was closed by the Meeting Chair at 12.15 p.m.

Prof. Navaneetha Vellammal, Prof, ECE proposed the vote of thanks.

Prepared by
David Ayling J
AP/ English

Approved by
Chairperson
BOARD OF GOVERNANCE